

**IL HIE Legal Task Force
General PHI Meeting
June 29, 2011
Meeting Notes**

Attended by Phone:

Patricia King, Swedish Covenant Hospital
Melissa January, Dinker Biddle & Reath, LLP
Monique Anawis, John Marshall Law School

Office of Health Information Technology

Mark Chudzinski
Robert Bollinger

Ms. King opened the meeting at 11:05 a.m., hosted by OHIT at the State of Illinois J.R. Thompson Center in Chicago. A telephone conference call in option was also available. Members observed that notice of the meeting and the agenda were posted on the OHIT website and at the Chicago meeting location no later than 48 hours prior to the meeting. Roll was taken, and phone attendees confirmed their ability to hear and participate.

Ms. King asked if there were any revisions needed to the previous meeting's minutes. Hearing no corrections, Ms. King asked for a motion to approve the minutes. Motion was made and the minutes were approved.

The most recent version of the compiled work product was emailed to the entire workgroup on Tuesday, June 28th. Progress has been substantial. The goal is to have a completed product before the next executive committee meeting, which is scheduled for Wednesday, July 6th. To meet this deadline, workgroup members were asked to review the document and get feedback to Mark no later than Tuesday, July 5th.

A question was raised about the form of the final deliverable. Mark commented that the goal is to provide the executive board with guidance and information. To meet this goal, an executive summary with recommendations will be necessary. As a part of the executive summary, the group will need to develop statutory recommendations. Good examples include Minnesota, Arizona, and New Mexico.

Ms. King noted that finalizing the existing document is a high priority for the workgroup. In addition, the group will go ahead and identify statutory best practices in an effort to develop statutory recommendations. The current document is in need of consistent formatting and citations. Robert will begin the formatting and citation editing. In addition, the document will be forwarded to group members to seek comments before finalization.

In response to Ms. King's request for public comments, there were no public comments.

The group set the next meeting time at July 27, 2011 at 11:00 a.m.

The meeting was adjourned at 11:15 a.m.